HOW TO ENTER SCORES FOR HANDICAPPING

All handicapping is done on line. Members can now enter scores using the GolfCanada app, from the pro shop kiosk, or from their home computer. If you wish to enter scores from home, please follow these instructions.

THE FIRST TIME YOU LOG IN

1. Obtain your temporary log in credentials (username and password) from the pro shop.
2. Navigate to golfcanada.ca and log in (Log in link is at upper right of page).
3. Follow the instructions for submitting your profile.
4. Click each tab and complete the form under each tab. Remember to click the **Save** button after completing each form.
5. Please alter your username and password to values only you could know.
6. Before logging out, select "At a Glance" from the menu and set your home course and favourite tees as the default.
7. After completing your tasks, click **Log Out** near the top of your page.

*Once your account is properly set up, I highly recommend downloading the **GolfCanada app** onto your favourite device and using it to enter scores. Simply launch the app, push the red button and then post a score.*

The next page contains instructions on how to enter scores from your personal computer.

LOGGING IN AND ENTERING SCORES

1. Navigate to golfcanada.ca.
2. If your name and id does not appear in the black banner near the top, you must log in using the link at upper right of page.
3. Click the large red *Post a Score* button near the top.
4. If you wish to track your performance or if you are unsure of how to determine your ESC adjusted score, we recommend clicking the *Post Hole by Hole* tab near the top left.
5. For quicker data entries you can click *Post Total* tab and submit an ESC adjusted score. The maximum score allowed on any hole amounts to Net Double Bogey (Read the World Handicap System document for further clarification) .
6. Make sure the correct value is selected for each parameter (tees, holes, tournament score, played alone).
7. If you are entering hole by hole scores, complete the scorecard underneath.
8. When data entry is completed click the *Post Score* button at the bottom.
9. After posting a score you must confirm your score by clicking the *Confirm* button or it will not be recorded or used in your handicap calculation.
10. After completing your tasks, click *Log Out* at the very top right of your page.

MULTIPLE-CLUB MEMBERS

If you are a member at two or more clubs, please let us know. The RCGA will set up a special account so that you can make single score entries but appear on more than one roster.